



Data & Quality Analyst, Health Information Management - 1 position	Posting #: 55432
Health Information Management	Posting Date: August 15, 2025
St. Joseph's Hospital - London, ON	Submission Deadline: August 21, 2025
Temporary Full Time	Stacy Kearns, Human Resources
Non-Union	Salary Range: \$34.60 - \$40.73 /hour

Temporary position anticipated to extend until September 30, 2027, and is subject to the availability of work

The Data Quality Analyst supports the planning, research and utilization needs of the organization. Responsibilities include: gathering, organizing, and assessing data from various sources in order to find useful information to support planning. The role is also responsible for identifying efficiencies, problem areas and possible improvements to data quality.

This position will focus on both organization/site/program level data and patient/provider/encounter specific data.

While primarily located at St. Joseph's Hospital, this role will also lend support to its counterparts located at Parkwood Institute for Mental Health as required.

#### Essential Qualifications

- Health Information Management Diploma
- Certification in Health Information Management with active status membership in CHIMA (Canadian Health Information Management Association)
- Minimum 3 years experience in Health Information Management Knowledge/awareness of Health Information Management principles and legislation i.e. Mental Health Act, Public Hospitals Act, PHIPA, Office of the Public Guardian and Trustee, etc.
- Intermediate computer skills, particularly Microsoft Office Suite including Excel, Word, and Outlook
- Minimum 2 years experience working with Cerner
- Proficiency in Gateway and Discern Reporting preferred
- Ability to investigate and resolve problems, dealing with multiple levels of internal staff and external stakeholders in a professional manner
- Ability to work independently and as a member of a team
- Excellent time management skills
- Excellent organizational skills
- Strong attention to detail and accuracy
- Excellent communication skills, both verbal and written, including excellent grammar, spelling, proofreading and composition skills.
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA

#### Preferred Qualifications

- Proficiency in French would be an asset

#### Teaching and Research

- St Joseph's Health Care London through its affiliation with Western University and Fanshawe College is a leading

research and teaching hospital. As an employee of St Joseph's, you will be expected to engage in role related teaching and research activities in addition to any of your clinical duties

#### Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

*Your interest in this opportunity is appreciated.*

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.  
Only those under consideration will be contacted.*