



Supervisor, Pharmacy Operations - Pharmacy Services - 1 position	Posting #: 55276
Pharmacy Services	Posting Date: July 16, 2025
Parkwood Institute Main - London, ON	Submission Deadline: July 22, 2025
Full Time	Andrew Harriman-Duke, Human Resources
Non-Union	Salary Range: \$41.20 - \$48.49 /hour

St. Joseph's Health Care London's Pharmacy Department provides care across all St. Joseph's sites: St. Joseph's Hospital, Mount Hope Centre for Long Term Care, Parkwood Institute Main Building and Finch Family Mental Health Care Building, and Southwest Centre for Forensic Mental Health. The Pharmacy Department also provides care directly to members of our community through the two Prescription Shop pharmacies located at St. Joseph's Hospital and the Finch Family Mental Health Care Building at Parkwood. The Pharmacy Department welcomes learners year-round, including pharmacy technician students, pharmacist students, and a pharmacy resident.

Reporting to the Manager, Pharmacy Services, the Pharmacy Operations Supervisor oversees service delivery related to medication distribution. Responsibilities include, but are not limited to, ensuring safe and efficient pharmacy operations via effective training and orientation of pharmacy technicians, ongoing certification to meet industry standards and regulatory college standards, fulfilling the role of departmental non-sterile and sterile compounding supervisor, and supporting continuous process improvement and quality assurance. The role requires participation in human resource functions, including support of recruitment and performance development. The successful candidate will work closely with the respective site Manager to prepare regular submissions reporting workload and financial data to support adherence to the operational budgets approved for Pharmacy Services.

This role has primary responsibility at Parkwood Institute Main site.

Essential Qualifications

- Diploma from a recognized Pharmacy Technician community college program
- Valid registration with the College of Pharmacists of Ontario as a Registered Pharmacy Technician
- Three (3) years applicable pharmacy experience within the last seven (7) years (5 years preferred)
- Strong ability to independently prioritize work and develop collaborative solutions to problems Demonstrates competency of pharmacy operations systems, including achieving quality and productivity outcomes
- Strong ability to support the leadership and supervision of a team
- Knowledge of a safety culture in a Health Care Setting in compliance with the Occupational Health & Safety Act (OHSA)
- Ability and commitment to act as a supervisor under OHSA
- Effective communication, negotiation, coaching, and conflict resolution skills
- Proficiency with Microsoft Office applications (e.g. Teams, Word, Excel)

Preferred Qualifications

- Proficiency in French would be an asset
- Knowledge of LEAN principles and best practices as it relates to drug distribution systems
- Knowledge and certification in sterile and/or nonsterile compounding procedures

Teaching and Research

- St. Joseph's Health Care London through its affiliation with Western University and Fanshawe College is a leading research and teaching hospital. As an employee of St. Joseph's, you will be expected to engage in role related teaching and research activities in addition to any of your clinical duties

Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps, rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*