



Student, Finance - 1 position	Posting #: 55040
Finance	Posting Date: May 22, 2025
St. Joseph's Hospital - London, ON	Submission Deadline: May 28, 2025
Temporary Full Time	Jennifer Pasichnyk, Human Resources
Non-Union	Salary Range: \$17.20 - \$17.20 /hour

This is a temporary full-time position that is anticipated to extend until August 31, 2025, and is subject to the availability of work

Reporting to the Treasury Finance Coordinator, the successful incumbent will assume day-to-day responsibilities for processing system generated billings. The position will include reviewing reports and an online submission of claims. This role represents the organization through direct interaction with patients, insurance companies, 3rd party service providers and the Ontario Ministry of Health regarding billing and payment inquiries in person and over the phone.

#### Essential Qualifications

- Secondary (High) School Diploma
- Demonstrated interpersonal, organizational and verbal/written communication skills
- Knowledge of MS Word and Excel skills

#### Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

*Your interest in this opportunity is appreciated.*

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.  
Only those under consideration will be contacted.*