



Financial Analyst, HMMS - 1 position	Posting #: 55003
HMMS	Posting Date: May 14, 2025
Healthcare Materials Management - London, ON	Submission Deadline: May 20, 2025
Full Time	Andrew Harriman-Duke, Human Resources
Non-Union	Salary Range: \$37.77 - \$44.42 /hour

HMMS is a joint venture between St. Joseph's Health Care, London and London Health Sciences Centre, that has been operating since 1997 providing consolidated functions of Sourcing, Contract Management, Purchasing, Accounts Payable, Logistics, Supply Chain Systems and Inventory Management for the London Hospitals and numerous healthcare organizations throughout Southwestern Ontario.

As a full-service supply chain organization, HMMS interacts with thousands of suppliers to provide an item catalogue of over 90,000 active items; notably ~5,000 that are stocked in our warehouse. Learn more about HMMS through this short online video. <https://www.youtube.com/watch?app=desktop&v=uhi8PSwKTOI>

Reporting to the Manager, HMMS Finance this position is responsible to provide financial analysis and reporting in all general accounting areas and other functional areas within HMMS. The successful candidate will be maximizing the available data to provide value.

Key responsibilities include:

Preparation of HMMS month end general ledger reconciliations, journal entries, working papers and documentation
Perform detailed analysis of trends and financial performance with breakdown of all significant variances to budget for various financial accounts including, inventory, affiliate services and revenue areas
Report on departmental results, metrics and monthly key performance indicators, generating analyses by asset, area and customer.
Look for opportunities to improve processes and recommend procedure changes to the Director

Essential Qualifications

- Bachelor's Degree in an Accounting related field
- Three (3) years' experience in an automated accounting environment working across functional teams in a complex supply chain organization
- Active progression towards completion of a recognized CPA accounting designation required
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Demonstrated Accounting knowledge
- Experience with and understanding of the purchase to settlement process
- High level of integrity and commitment
- Proven effective oral and written communication skills
- Strong analytical and business analysis skills
- Strong time management and organizational skills
- Proven customer focused team player who has the ability to take initiative and act independently using good judgment as well as accept direction
- Ability to balance multiple work demands in a fast-paced environment to achieve deadlines and reporting requirements
- Demonstrated advanced proficiency in a variety of software packages (i.e. Microsoft Office including Word, Excel, PowerPoint skills, Outlook and e-mail)
- Basic knowledge of taxation regulations

Preferred Qualifications

- Healthcare or shared service environment experience

Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*