



Research Assistant 1, Lawson - 1 position	Posting #: 54980
Lawson	Posting Date: May 13, 2025
St. Joseph's Hospital - London, ON	Submission Deadline: May 19, 2025
Temporary Full Time	Jennifer Pasichnyk, Human Resources
Non-Union	Salary Range: \$26.01 - \$32.51 /hour

This temporary full-time position is expected to extend until June 1, 2026, and is subject to the availability of work.

The successful candidate will work under the direction of Dr. Tamara Spaic and Dr. Selina Liu in the role of 'Research Assistant 1' (RA). This position will assist the Division of Endocrinology & Metabolism in support of clinical research studies in diabetes and endocrinology at St. Joseph's Hospital.

The RA is responsible for the organization, administration and coordination of assigned clinical research tasks and completion of documentation to ensure the quality and integrity of the study data. The successful candidate will:

Provide data collection and entry support and database management
Assist with grant and Research Ethics Board applications and manuscript submissions
Support various research study activities including meeting organization, onboarding of research trainees, and research team coordination
Liaise with patients, physicians and healthcare workers
Assist with study participant recruitment
Maintain GCP standards in the management of clinical trial documentation

This position is 5 days per week (37.5 hours per week) with annual renewal based on grant-dependent funding.

Essential Qualifications

- Bachelor's degree in health-related field is preferred however equivalent qualification/ work experience will be considered
- Requires excellent interpersonal, supervisory and planning skills to work effectively in a high-pressure environment and have the ability to deal with confidential matters
- Excellent verbal and written communication skills in English. Ability to effectively communicate general and medical information both verbally and in writing at all levels
- Ability to work independently and make decisions.
- Good judgement, initiative, tact and professional attitude in the workplace
- Adaptable, flexible and resourceful. Ability to multi-task and meet deadlines
- Excellent organizational skills
- Computer skills that include Microsoft Office and Office 365

Preferred Qualifications

- Experience working in an academic/research environment
- Demonstrated ability to work in a team setting
- Training in ICH/GCP guidelines
- Familiarity with LHRI policies and procedures is an asset
- Familiarity with Lawson Research submissions (ReDA, LORA) and with Western Health Sciences Research Ethics Board (WREM) submissions is an asset

- Familiarity with REDCap is an asset

Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps, rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*