



Supervisor, Pharm Operations, Mental Health - 1 position	Posting #: 54858
Mental Health	Posting Date: April 24, 2025
Parkwood Institute Mental Health Care - London, ON	Submission Deadline: April 30, 2025
Full Time	Andrew Harriman-Duke, Human Resources
Non-Union	Salary Range: \$41.20 - \$48.49 /hour

St. Joseph's Health Care London's Pharmacy Department provides care across all St. Joseph's sites: St. Joseph's Hospital, Mount Hope Centre for Long Term Care, Parkwood Institute Main Building and Finch Family Mental Health Care Building, and Southwest Centre for Forensic Mental Health. The Pharmacy Department also provides care directly to members of our community through the two Prescription Shop pharmacies located at St. Joseph's Hospital and the Finch Family Mental Health Care Building at Parkwood. The Pharmacy Department welcomes learners year-round, including pharmacy technician students, pharmacist students, and a pharmacy resident.

Reporting to the Manager, Pharmacy Services, the Pharmacy Operations Supervisor oversees service delivery related to medication distribution. Responsibilities include, but are not limited to, ensuring safe and efficient pharmacy operations via effective training and orientation of pharmacy technicians, ongoing certification to meet industry standards and regulatory college standards, fulfilling the role of departmental non-sterile and sterile compounding supervisor, and supporting continuous process improvement and quality assurance. The role requires participation in human resource functions, including support of recruitment and performance development. The successful candidate will work closely with the respective site Manager to prepare regular submissions reporting workload and financial data to support adherence to the operational budgets approved for Pharmacy Services.

This role has primary responsibility at Finch Family Mental Health, Prescription Shop 2 and Southwest Centre for Forensic Mental Health.

Essential Qualifications

- Diploma from a recognized Pharmacy Assistant/Technician community college program
- Valid registration with the College of Pharmacists of Ontario as a Registered Pharmacy Technician
- Five (5) years of relevant pharmacy experience within the last seven (7) years
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Ability and commitment to act as a supervisor under OHSA
- Demonstrated experience in a leadership role with an understanding of management principles
- Involvement with project and resource management in a healthcare setting
- Demonstrated initiative and creative problem-solving skills
- Ability to work independently as well as collaboratively within a team environment
- Exceptional people skills with strong customer service focus
- Effective communication, negotiation, coaching, and conflict resolution skills
- Proficiency with Microsoft Office applications (e.g. Teams, Word, Excel)

Preferred Qualifications

- Proficiency in French would be an asset
- Knowledge of LEAN principles and best practices as it relates to drug distribution systems
- Knowledge and certification in sterile and/or nonsterile compounding procedures

Teaching and Research

- St. Joseph's Health Care London through its affiliation with Western University and Fanshawe College is a leading research and teaching hospital. As an employee of St. Joseph's, you will be expected to engage in role related teaching and research activities in addition to any of your clinical duties

Immunization Requirements

- Provide documentation you have received two doses of the Covid-19 vaccine (primary series, boosters and/or XBB) OR one dose of XBB vaccine at least 14 days prior to the start date.
- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*