



HIM Technician, Health Information Management - 1 position	Posting #: 54845
Health Information Management	Posting Date: April 22, 2025
St. Joseph's Hospital - London, ON	Submission Deadline: May 05, 2025
Full Time	Stacy Kearns, Human Resources
Non-Union	Salary Range: \$31.74 - \$37.35 /hour

This position requires training on-site for at least one year; remote training is not an option

The Health Records Technician - (Coder) works independently and is responsible for performing detailed clinical analysis of inpatient, same day surgery and ambulatory (National Ambulatory Care Reporting System) health records using the International Classification of Diseases and Related Health Problems, Tenth Revision, Canada (ICD-10-CA) and the Canadian Classification of Health Interventions (CCI) diagnostic and intervention codes to facilitate resource utilization, statistics, clinical research, and related audits.

#### Essential Qualifications

- Health Information Management Diploma
- Certified member with the Canadian Health Information Management Association (CHIMA)
- Minimum three years recent related job experience
- Knowledge of privacy and related legislation as it applies to Health Information Management
- Demonstrated computer skills with computerized patient information systems such as Cerner, 3M Coding and Abstracting, database software, Outlook, Inter/Intranet as well as intermediate level of knowledge in Microsoft Word & Excel
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Detail oriented and demonstrated accuracy with the work involved
- Ability to handle highly confidential information
- Excellent communication and interpersonal skills along with a strong customer focus
- Excellent organizational skills and the ability to meet deadlines
- Demonstrated ability to work independently and on a team

#### Preferred Qualifications

- Recent Coding experience including experience with UCC, day surgery and inpatient coding
- Demonstrated advance skills with 3M Codefinder (ICD 10 CA, CCI)
- Proficiency in French would be an asset

#### Teaching and Research

- St. Joseph's Health Care London through its affiliation with Western University and Fanshawe College is a leading research and teaching hospital. As an employee of St. Joseph's you will be expected to engage in role related teaching and research activities in addition to any of your clinical duties

#### Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

*Your interest in this opportunity is appreciated.  
Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.  
Only those under consideration will be contacted.*