



Stores Clerk, HMMS - 2 positions	Posting #: 54610
HMMS	Posting Date: March 13, 2025
Healthcare Materials Management - London, ON	Submission Deadline: March 19, 2025
Full Time	Andrew Harriman-Duke, Human Resources
UNIFOR	Salary Range: \$26.22 - \$26.54 /hour

HMMS is a joint venture between St. Joseph's Health Care, London and London Health Sciences Centre, that has been operating since 1997 providing consolidated functions of Sourcing, Contract Management, Purchasing, Accounts Payable, Logistics, Supply Chain Systems and Inventory Management for the London Hospitals and numerous healthcare organizations throughout Southwestern Ontario.

As a full-service supply chain organization, HMMS interacts with thousands of suppliers to provide an item catalogue of over 90,000 active items; notably ~5,000 that are stocked in our warehouse. Learn more about HMMS through this short online video.

<https://www.youtube.com/watch?app=desktop&v=uhi8PSwKTOI>.

HMMS operates 24 hours a day, 7 days a week with Stores Clerks assigned to an offsite warehousing and distribution facility. Stores Clerks are primarily responsible for picking orders that are required by hospital customers.

Essential Qualifications

- Secondary (High) School Diploma
- Forklift Class 3 familiarity and successfully complete certification within one month of start date
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Good oral & written communication skills
- Excellent interpersonal skills
- Health and physical condition consistent with heavy lifting, pushing, pulling, bending, walking and standing
- Demonstrated organizational ability and self-direction

Preferred Qualifications

- Previous experience in Inventory Control/Logistics
- Proficiency in French would be an asset

Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to. Only those under consideration will be contacted.