



Logistics Analyst (Planner), HMMS - 1 position

Posting #: 54311

HMMS

Posting Date: January 13, 2025

Healthcare Materials Management - London, ON

Submission Deadline: January 19, 2025

Full Time

Andrew Harriman-Duke, Human Resources

Non-Union

Salary Range: \$33.59 - \$39.54 /hour

HMMS is a joint venture between St. Joseph's Health Care, London and London Health Sciences Centre, that has been operating since 1997 providing consolidated functions of Sourcing, Contract Management, Purchasing, Accounts Payable, Logistics, Supply Chain Systems and Inventory Management for the London Hospitals and numerous healthcare organizations throughout Southwestern Ontario.

As a full-service supply chain organization, HMMS interacts with thousands of suppliers to provide an item catalogue of over 90,000 active items; notably ~5,000 that are stocked in our warehouse. Learn more about HMMS through this short online video.

<https://www.youtube.com/watch?app=desktop&v=uhi8PSwKTOI>

As Logistics Analyst (Planner), reporting to the Inventory Management & Logistics Manager (Warehouse), you will directly influence the workflow of the warehouse by establishing a plan for each Shift Supervisor to execute. This will include analyzing the order queue to determine the sequence of picking, packing and shipping deliveries to our customers throughout Southwestern Ontario based on available resources for each of our 3 shifts.

This position is responsible for planning and reporting duties within the department which include:

- Assess and monitor customer orders and data to determine which orders need to be picked first, create the overall shift plan and make adjustments as required.
- Provide regular updates of the plan to each Shift Supervisor/ Manager
- Collect, compile and interpret data from HMMS systems
- Collect, compile and interpret data from external sources as required
- Develop and maintain Key Performance and Quality Indicators
- Research and initiate quality improvement & change management tools to facilitate change within the department.

Essential Qualifications

- Post-secondary diploma in Business, Technology, or Health related
- Minimum 2 years relevant experience
- Advanced Excel
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Excellent organizational skills and attention to detail and timelines
- Ability to work independently and collaboratively
- Ability to work in a fast-paced environment
- Strong problem solving and analytical skills
- Demonstrate initiative
- Strong Interpersonal skills

Preferred Qualifications

- Experience with PowerBi or other Business Intelligence software
- Proficiency in French would be an asset
- Basic programming skills would be an asset (SQL, Python etc.)

- Experience utilizing quality improvement tools (Six Sigma, PDSA, Root Cause Analysis, FMEA etc.)

Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps rubella, varicella (chicken pox), Hepatitis B, COVID-19 and influenza.
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*