



Reasearch Assistant, Lawson - 1 position	Posting #: 53423
Lawson	Posting Date: October 03, 2024
St. Joseph's Hospital - London, ON	Submission Deadline: October 16, 2024
Temporary Full Time	Jennifer Pasichnyk, Human Resources
Non-Union	Salary Range: \$25.25 - \$31.56 /hour

****REPOSTED****

This Temporary Full-Time Position is expected to extend until November 1, 2025

The successful candidate will work under the direction of Dr. Tamara Spaic and Dr. Selina Liu in the role of “Research Assistant 1” (RA). This position will assist the Division of Endocrinology & Metabolism in support of clinical research studies in diabetes and endocrinology at St. Joseph’s Hospital.

The RA is responsible for the organization, administration and coordination of assigned clinical research tasks and completion of documentation to ensure the quality and integrity of the study data. The successful candidate will:

- Provide data collection and entry support and database management
- Assist with grant and Research Ethics Board applications and manuscript submissions
- Support various research study activities including meeting organization, onboarding of research trainees, and research team coordination
- Liaise with patients, physicians and healthcare workers
- Assist with study participant recruitment
- Maintain GCP standards in the management of clinical trial documentation

This position is 5 days per week (37.5 hours per week) with annual renewal based on grant-dependent funding.

Essential Qualifications

- Bachelor’s degree in health-related field is preferred however equivalent qualification/ work experience will be considered.
- Requires excellent interpersonal, supervisory and planning skills to work effectively in a high-pressure environment and have the ability to deal with confidential matters.
- Excellent verbal and written communication skills in English.
- Ability to effectively communicate general and medical information both verbally and in writing at all levels.
- Ability to work independently and make decisions.
- Good judgement, initiative, tact and professional attitude in the workplace.
- Adaptable, flexible and resourceful.
- Ability to multi-task and meet deadlines.
- Excellent organizational skills.
- Computer skills that include Microsoft Office and Office 365

Preferred Qualifications

- Experience working in an academic/research environment
- Demonstrated ability to work in a team setting
- Training in ICH/GCP guidelines
- Familiarity with LHRI policies and procedures is an asset
- Familiarity with Lawson Research submissions (ReDA, LORA) and with Western Health Sciences Research Ethics Board

- (WREM) submissions is an asset
- Familiarity with REDCap is an asset

Immunization Requirements

- Provide documentation you have received two doses of the Covid-19 vaccine or proof of one dose and a signed
- commitment to receive a second dose within a specified timeframe, (primary series, boosters and/or XBB) OR one dose of
- XBB vaccine at least 14 days prior to the start date
- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*