



Financial Analyst, HMMS - 1 position

Posting #: 53009

HMMS Finance

Posting Date: April 24, 2024

Healthcare Materials Management - London, ON

Submission Deadline: May 07, 2024

Full Time

Wade Baillie, Human Resources

Non-Union

HMMS is a joint venture between St. Joseph's Health Care, London and London Health Sciences Centre, that has been operating since 1997 providing consolidated functions of Sourcing, Contract Management, Purchasing, Accounts Payable, Logistics, Supply Chain Systems and Inventory Management for the London Hospitals and numerous healthcare organizations throughout Southwestern Ontario.

As a full service supply chain organization, HMMS interacts with over 9,000 suppliers to provide an item catalogue of over 90,000 active items. Learn more about HMMS through this short online video.

<https://www.youtube.com/watch?app=desktop&v=uhi8PSwKTOI>

Reporting to the Director, HMMS Finance this position is responsible to provide financial analysis and reporting in all general accounting areas and other functional areas within HMMS. The successful candidate will be maximizing the available data to provide value.

Key responsibilities include:

Preparation of HMMS month end general ledger reconciliations, journal entries, working papers and documentation

Perform detailed analysis of trends and financial performance with breakdown of all significant variances to budget for various financial accounts including, inventory, affiliate services and revenue areas

Report on departmental results, metrics and monthly key performance indicators, generating analyses by asset, area and customer.

Look for opportunities to improve processes and recommend procedure changes to the Director

Essential Qualifications

- Post-Secondary Education (Accounting Related Degree or Diploma required)
- Minimum 2 years experience in accounting, working with multiple departments, preferably in a complex supply chain organization
- Active progression towards completion of a recognized CPA accounting designation required
- Experience in healthcare or shared service environment is preferred
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Demonstrated Accounting knowledge
- High level of integrity and commitment
- Proven effective oral and written communication skills
- Strong analytical and business analysis skills
- Strong time management and organizational skills
- Proven customer focused team player who has the ability to take initiative and act independently using good judgment as well as accept direction
- Ability to balance multiple work demands in a fast-paced environment to achieve deadlines and reporting requirements
- Demonstrated advanced proficiency in a variety of software packages (i.e. Microsoft Office including Word, Excel, PowerPoint skills, Outlook and e-mail)
- Basic knowledge of taxation regulations

Immunization Requirements

- Provide documentation you have received two doses of the Covid-19 vaccine (primary series, boosters and/or XBB) OR one dose of XBB vaccine at least 14 days prior to the start date
- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated. Only those under consideration will be contacted.