Clinical Research Coordinator, Lawson Health Research Institute - 1 position	Posting #: 52634
Lawson Health Research Institute	Posting Date: March 28, 2024
St. Joseph's Hospital - London, ON	Submission Deadline: April 10, 2024
Full Time	Jennifer Pasichnyk, Human Resources
Non-Union	

REPOSTED

Temporary full-time position until approximately May 2025 (with potential for renewal), subject to the availability of work.

The successful candidate will work under the direction of Dr. Barra in the role of the “Clinical Research Coordinator”. This position will assist the Department of Medicine to secure and administer both industry-sponsored and local investigator / resident-sponsored clinical research studies. There is a broad range of responsibilities, with a focus on all dimensions of Observational Clinical Studies and Clinical Trials Administration and Initiation. This includes day-to-day operations of clinical studies including: preparation and set up of ethics submissions; preparation, maintenance and reporting of financials for individual studies; liaison with industry, study participants, physicians, other research staff and healthcare workers; management of clinical trial documentation assuring investigational product accountability and reconciliation, database management and data stewardship. The incumbent handles any adverse events and assures adherence to reporting requirements for serious events. This is a 5 day per week in-person position.

Essential Qualifications

- Bachelor’s degree in health-related field is preferred however equivalent qualification/ work experience will be considered;
- Requires excellent interpersonal, supervisory, organizational and planning skills to work effectively in a high pressure environment and have the ability to deal with confidential matters;
- Experience in the preparation and management of budgets; Incumbent must have strong math and analytical skills;
- Excellent verbal and written communication skills. Ability to communicate effectively general and scientific information both verbally and in writing at all levels;
- Ability to work independently and make decisions. Good judgement, initiative, tact and professional attitude in the workplace;
- Adaptable, flexible and resourceful. Ability to multi-task and meet deadlines;
- Prior experience with clinical studies
- Experience working in an academic/research environment

Preferred Qualifications

- Training in ICH/GCP guidelines.
- Familiarity with LHRI policies and procedures an asset
- Familiarity with national, international and provincial research funding agencies/ organizations that fund research would be a strong asset.
- Demonstrated ability to lead and work in teams, e.g. including faculty, staff, students and residents;
- Experience with soliciting funds and contributions from corporations, foundations and individuals
- The incumbent will maintain certification in
- CPR training

- WHMS training
- Shipping of Dangerous Goods training

Immunization Requirements

- Provide documentation you have received two doses of the Covid-19 vaccine or proof of one dose and a signed commitment to receive a second dose within a specified timeframe, (primary series, boosters and/or XBB) OR one dose of XBB vaccine at least 14 days prior to the start date
- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated. Only those under consideration will be contacted.