



Stores Clerk, HMMS - 1 position

HMMS

Healthcare Materials Management - London, ON

Full Time

UNIFOR

Posting #: 51993

Posting Date: November 28, 2023

Submission Deadline: December 04, 2023

Wade Baillie, Human Resources

\*\*\*REPOSTED\*\*\*

HMMS is a joint venture between St. Joseph's Health Care, London and London Health Sciences Centre, that has been operating since 1997 providing consolidated functions of Sourcing, Contract Management, Purchasing, Accounts Payable, Logistics, Supply Chain Systems and Inventory Management for the London Hospitals and numerous healthcare organizations throughout Southwestern Ontario.

As a full service supply chain organization, HMMS interacts with over 9,000 suppliers to provide an item catalogue of over 90,000 active items.

Learn more about HMMS through this short online video: <https://www.youtube.com/watch?app=desktop&v=uhi8PSwKTOI>.

HMMS operates 24 hours a day, 7 days a week with Stores Clerks assigned to an offsite warehousing and distribution facility. Stores Clerks are primarily responsible for picking orders that are required by hospital customers.

#### Essential Qualifications

- Ontario Secondary School Diploma or equivalent as recognized in the province of Ontario
- Forklift Class 3 familiarity and successfully complete certification within one month of start date
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Good oral & written communication skills
- Excellent interpersonal skills
- Health and physical condition consistent with heavy lifting, pushing, pulling, bending, walking and standing
- Demonstrated organizational ability and self direction

#### Preferred Qualifications

- Previous experience in Inventory Control/Logistics
- Proficiency in French would be an asset

#### Immunization Requirements

- Provide documentation you have received two doses of the COVID-19 vaccine (primary series, boosters and/or XBB) OR one dose of XBB vaccine at least 14 days prior to the start date.
- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing

*Your interest in this opportunity is appreciated.*

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.  
Only those under consideration will be contacted.*