



Operator, Security Services - 2 positions

Posting #: 51867

Security Services

Posting Date: November 28, 2023

Parkwood Institute Mental Health Care - London, ON

Submission Deadline: December 04, 2023

Part Time

Michelle Robertson, Human Resources

Non-Union

REPOSTED

Working from a central emergency communications centre, this position supports the accurate and efficient communication of emergencies and non-emergencies information and situations for all of St. Joseph's Health Care London by answering a multi-line phone system, monitoring and receiving notification of alarms, and activating the appropriate level of internal and external response and resources.

The successful candidate will possess the ability to multi-task while responding to a wide range of security related emergencies. While ensuring the utmost attention is provided to all situations, the successful candidate will remain a highly organized individual who is able to deal with potentially volatile situations in a calm and sensitive manner.

Essential Qualifications

- Completion of Ontario Secondary School Diploma, or recognized equivalent by the Province of Ontario
- Knowledge of a Safety Culture in a Health Care Setting in compliance with the OHSA
- Ability to work in a high pressure and fast paced environment
- Demonstrated ability to respond quickly in emergency situations
- Ability to follow and adapt processes to emergency situations
- Strong computer skills to operate multiple software platforms, such as Excel, Perspective Dispatch Software and CCTV systems
- Comfortable using Public Address system
- Ability to document and report information to various stakeholders within the organization
- Excellent organizational skills and problem-solving skills
- Strong communication skills with a customer service focused approach to assist both internal and external customers
- Ability to work as part of a team and independently with minimal supervision
- Ability to work various lengths of shifts
- Maintain patient confidentiality

Preferred Qualifications

- Proficiency in French would be an asset
- Completion of an Emergency Telecommunications certificate or equivalent in experience with monitoring alarms and/or dispatch

Teaching and Research

- St Joseph's Health Care London through its affiliation with Western University and Fanshawe College is a leading research and teaching hospital. As an employee of St Josephs you will be expected to engage in role related teaching and research activities in addition to any of your clinical duties

Immunization Requirements

- Provide documentation you have received two doses of the COVID-19 vaccine (primary series, boosters and/or XBB) OR one dose of XBB vaccine at least 14 days prior to the start date.
- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing

Your interest in this opportunity is appreciated.

*Human Resources and Leaders use your profile information to evaluate your application for the vacancies you apply to.
Only those under consideration will be contacted.*